### **Detailed information about China Telecom Team**

#### 1. Full name and address:

#### **China Telecom Cooperation Limited Beijing Research Institute (CTBRI)**

Address: China Telecom Beijing Information Science & Technology Innovation Park, Southern Zone of Future Science & Technology City, Beijing Town, Changping District, Beijing, 102209, China



We will rent a shuttle bus from Shaoyaoju station(a railway station on line 10) to CTBRI in the morning and go back in the evening.

### 2. Basic facilities and Parking:

We have enough parking area for visitors. And we will make a registration card for conferees for the use of entrance access.



### 2. Basic facilities and Parking:

### **Meeting room facilities**









Multimedia room: can hold 200+ people

Meeting room: can hold 20+ people

#### **3.**Required information for registration:

For security check, we need your invitation letter, name and company information for registration.

#### 4. Wifi access

The whole office area are covered with wifi, we have wifi named "ctbri-guest" for visitors and the password information will be provided on your registration card.

5. We will design a registration card and give it out for the attendees when they come. The card may looks like this:



Name

company



## **Key Information**

- Mobile schedule
- Wifi information
- •Full address
- Conference Date
- emergency contacts
- Meal tickets

Use this card you can have:
Entrance access,
parking access,
taking a shuttle,

having dinner.....

**Front** 

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#### 6. recommended hotel list

- ①Crowne Plaza Beijing Sun Palace (800m from Shaoyaoju railway station, 400 830 2360)
- ②Beijing Guizhou Hotel (2.2km from Shaoyaoju railway station, 010-58109988)
- ③ Radisson BLU Hotel Beijing (2.5km from Shaoyaoju railway station , 010-59223388)
- 4 Heyuanjingyi Hotel Beijing (5.3km from China Telecom Beijing Research Institute, 13910580891

Sylfu Hotel Beijing Beigijia (3.8km from China Telecom Beijing Research Institute),

56820000

