
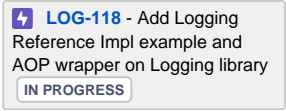


# LOG M1 Deliverables for Planning Milestone Checklist

## M1 Release Planning Milestone definition

 Usage

| Practice Area           | Checkpoint  | Yes /No | Evidence - Comment   | How to?  |
|-------------------------|---|---------|--|--|
| Product Management      | Are Product Backlog Epics entered in Jira?  | Yes     | 12 issues  | Create a Backlog item<br><br>Difference between a Product and Sprint Backlog   |
|                         | Are Product Backlog Stories entered in Jira?  | Yes     | 24 issues  | Create a Backlog item  |
|                         | Are Product Backlog Stories linked to Product Backlog Epics?  |         | Product Backlog  | Work in a Sprint   |
|                         | Are Product Backlog Stories prioritized?  |         | yes  | Prioritize a Backlog item  |
|                         | Is the project team ready to estimate the top Stories (for coming Sprint) in Product backlog?   |         | yes  | Estimate a Backlog item  |
|                         | Is the project team ready to create a 2 weeks Sprint in Jira?   |         | yes  | Create a Sprint  |
|                         | Are Team Members willing to create Tasks and associate them with Stories in Jira?   |         | yes  | Create a Backlog item  |
|                         | Has the project team plan to contribute to <a href="#">Platform Maturity Improvement</a> ?  |         | Provide a link to project Planning, Platform Maturity table. |  |
| Release Management      | Is there a <a href="#">Release Planning Template</a> available and completed in wiki?   |         | <a href="#">Release Planning Template</a>                    |  |
|                         | Have all the " <b>Release Components Name</b> " been defined in <a href="#">Resources and Repositories</a> for your project? (this includes all Sub-Components Names, Sub-Components Repositories Names, Maven Group ID, Sub-Components Description)                |         | <a href="#">Resources and Repositories</a>                   |  |
|                         | Have all the " <b>Resources committed to the Release</b> " been defined in <a href="#">Resources and Repositories</a> for your project? This includes First and Last names, LFID, Email Address and Location for PTL, Project Manager, Committers and Contributors. |         | <a href="#">Resources and Repositories</a>                   |  |
|                         | Have new developers made themselves familiar on the <a href="#">Onboarding Process</a> ?  | Yes     |  | <a href="#">Onboarding</a><br><br>Described process on several LOG meetings to upcoming committers<br><br><a href="#">LOG Meeting Minutes 2018-01-02</a><br><a href="#">LOG Meeting Minutes 2017-12-19</a><br><a href="#">LOG Meeting Minutes 2017-12-05</a> |
|                         | Is the project team aware of the <a href="#">Release milestone</a> ? Any misses will required TSC exception.  | Yes     |  | <a href="#">LOG Meeting Minutes 2018-01-16</a>   |
| Integration and Testing | Has the Integration Team defined the vendor equipment list?   |         | Link to evidence   | <a href="#">Testing on Auto Continuous Deployment via Jenkins and Kibana</a><br><br>discussed with Integration team on 20180116 and a couple meetings before   |
|                         | Has the Integration Team defined the End 2 End Release Test Case?   |         | Link to evidence   | <a href="#">Testing on Auto Continuous Deployment via Jenkins and Kibana</a>   |
| Development             | Is the Project Team committed to develop Unit Test?   | Yes     |  | for new code in <a href="https://gerrit.onap.org/r/#/c/28129/">https://gerrit.onap.org/r/#/c/28129/</a>  |
|                         | Has the Project Team put in place an Automated Unit Test infrastructure?  | Yes     |  |  <b>LOG-118</b> - Add Logging Reference Impl example and AOP wrapper on Logging library<br><br><span>IN PROGRESS</span>   |

|   |     |  |
|---|-----|--|
| Is the Project Team committed to create Continuous System Integration Testing (CSIT) test case?                     | yes | migrate <a href="#">Auto Continuous Deployment via Jenkins and Kibana</a> and<br><br> |
| Is the Project Team committed to perform Scrum ceremonies?  | yes | <a href="#">Scrum Overview</a> (each meeting we review spring, epics and backlog)  |
| Are the Project Team members aware of Continuous Integration Principles (don't break the build, Fix the build,...)? | YES | <a href="#">Continuous Integration</a><br>see <a href="#">Auto Continuous Deployment via Jenkins and Kibana</a>  |
| Has the Project Team a clear understanding on the Code Coverage expectations?                                       | yes | <a href="#">Code Coverage and Static Code Analysis</a>   |
| Does the Project Team understand the Free and Open Source Software (FOSS) process?                                  | yes | <a href="#">Free and Open Source Software</a><br>We use the ELK stack, Kubernetes, Rancher, Filebeat, Jenkins  |
| Is the Project Team willing to fill out accordingly the FOSS table?   | yes | Fill out sub-pages for each project under <a href="#">Free and Open Source Software</a><br><br>Already filled  |
| Is the Project Team willing to comply to the <a href="#">Commit Process</a> ?                                       | yes | <a href="#">Commit Messages</a> - pushing the format and process, editing the page with devops adjustments,  |
| Does the Project Team understand the purpose of <a href="#">Code Review</a> ?                                       | yes | <a href="#">Code Review</a> - also added to the wiki   |
| Is the Project Team aware of the <a href="#">Coding Guidelines</a> ?  | yes | <a href="#">Development Practices</a> (Java Coding Style)<br><br>yes, added to the process   |