

# Deliverables for Release Sign-Off Milestone Checklist Template

## DRAFT PROPOSAL FOR COMMENTS

The following items are expected to be completed for the project to Pass Release Sign-Off Milestone.

[Release Sign-Off Milestone overview is available in wiki.](#)

### Usage

1. Use the "Copy" and "Move" options (available under the ..., top right of this page) to duplicate this template into your project wiki.
2. Fill out the Yes/No column
3. Provide link to evidence (when necessary)

Practice Area	Checkpoint	Yes /No	Evidences	How to?
Product Management	Are committed Product Backlog Stories been coded and marked as "Closed" in Jira?		Link to Jira	
	Are all tasks associated with committed Product Backlog Stories been marked as "Closed" in Jira?		Link to Jira	
	Provide the project features list under the form of a bulleted list.		Link to evidence	
	Summarize any functionalities that were planned at Release planning and not delivered at Release Sign-Off			
Release Management	Have all issues pertaining to FOSS been addressed?			
	Have all findings from previous milestones been addressed?		Provide link to JIRA findings	
Development	Are all the Jenkins jobs successfully passed (verify + merge jobs)?			<a href="https://jenkins.onap.org/view/Merge-Jobs/">https://jenkins.onap.org/view/Merge-Jobs/</a>
	Are all binaries available in Nexus Release repository?		Provide link to evidence	
	Are all Docker images available In Nexus?		Provide link to evidence	
	Are the <a href="#">Java and Docker manifest</a> updated with the same version as in Nexus Release repository?			
	OOM to Tag Release + Version in Helm Chart			
Integration and Testing	Have all CSIT Use Cases (created by each project team) passed?		Provide link to evidence	Goal is to increase our confidence the latest commit did not break the major functionality. <a href="#">Jenkins CSIT Jobs</a>
	It should include at least 1 CSIT that will be run on			
	Lab-xxx-OOM-Daily Jenkins Job			
	Has the project code successfully passed the Daily Build process?		Provide link to evidence	Goal is to ensure the latest project commit has not broken the <a href="#">Integration Daily Build</a>

	Has the project passed the Integration Sanity Tests			<p>Integration sanity tests in Dublin Release cover:</p> <ul style="list-style-type: none"> <li>• ONAP deployment</li> <li>• All components health check</li> <li>• VNF onboarding and service creation for vFW use case</li> <li>• Model distribution for vFW</li> <li>• vFW instantiation</li> <li>• vFW closed loop</li> <li>• vFW deletion</li> </ul> <p>No test failure reported on <a href="http://onapci.org/grafana/d/8cGRqBOMz/daily-summary?orgId=1">http://onapci.org/grafana/d/8cGRqBOMz/daily-summary?orgId=1</a></p> <p>No Integration Blocking Issue with no workaround: <a href="#">Dublin Release Integration Test Blocking Issues</a></p>
	Has the project done the integration testing with related dependent projects?			
Documentation	<p>Has your team completed (reviewed, submitted and cherry picked) all documentation planned for the Dublin Release?</p> <ol style="list-style-type: none"> <li>1. Release Notes</li> <li>2. Project Documentation</li> <li>3. No remaining Documentation tickets</li> </ol>		<p>Provide Link to ReadTheDocs Release Notes</p> <p>Provide Link to ReadTheDocs Project Documentation</p>	<p><b><i>JIRA Query</i></b>  project != "Sandbox Project" AND project != "ONAP TSC" AND project != CI-Management AND (labels=Documentation OR project=Documentation) AND status != Closed ORDER BY fixVersion ASC, status DESC, priority DESC, updated DESC</p>