Portal Platform Deliverables for Planning Milestone Checklist (Beijing Release)

This checklist is expected to be completed for the project to pass the M1 Release Planning Milestone.

> ### ⓘ Usage
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> 1. Use the "Copy" and "Move" options (available under the ..., top right of this page) to duplicate this template into your project wiki.
> 2. Fill out the Yes/No column
> 3. Provide link to evidence (when necessary)

Practice Area	Checkpoint	Yes/No	Evidence - Comment	How to?
Product Management	Are Product Backlog Epics entered in Jira?	Yes	2 issues	Create a Backlog item Difference between a Product and Sprint Backlog
	Are Product Backlog Stories entered in Jira?	Yes	14 issues	Create a Backlog item
	Are Product Backlog Stories linked to Product Backlog Epics?	Yes	Product Backlog	Work in a Sprint
	Are Product Backlog Stories prioritized?	Ongoing		Prioritize a Backlog item
	Is the project team ready to estimate the top Stories (for coming Sprint) in Product backlog?	Yes		Estimate a Backlog item
	Is the project team ready to create a 2 weeks Sprint in Jira?	TBD		Create a Sprint
	Are Team Members willing to create Tasks and associate them with Stories in Jira?	Yes		Create a Backlog item
Release Management	Is there a Release Planning Template available and completed in wiki?	Yes	Portal Platform M1 Release Planning (Beijing Release)	
	Have all the **"Release Components Name"** been defined in Resources and Repositories (Deprecated) for your project? (this includes all Sub-Components Names, Sub-Components Repositories Names, Maven Group ID, Sub-Components Description)	Need to finish	Resources and Repositories (Deprecated)	
	Have all the **"Resources committed to the Release"** been defined in Resources and Repositories for your project? This includes First and Last names, LFID, Email Address and Location for PTL, Project Manager, Committers and Contributors.	Yes	Resources and Repositories (Deprecated)	
	Have new developers made themself familiar on the Onboarding Process?	Yes	The committers will direct new developers to the wiki for details.	Onboarding
	Is the project team aware of the Release milestone? Any misses will required TSC exception.	Yes		
Integration and Testing	Has the Integration Team defined the vendor equipment list?	N/A	Link to evidence	
	Has the Integration Team defined the End 2 End Release Test Case?	N/A	Link to evidence	We are working with the Integration Project to clarify the details for E2E testing.
Development	Is the Project Team committed to develop Unit Test?	Yes	We will meet the 50% code coverage standards and static code analysis as recommended for maturity guidelines.	Code Coverage and Static Code Analysis
	Has the Project Team put in place an Automated Unit Test infrastructure?	Yes	We will be using JUnit as the majority of our code is Java.	

Is the Project Team committed to create Continuous System Integration Testing (CSIT) test case?	No (No resources, so it depends on the community help)	The seed code currently is integrated with the Robot Framework. We will ensure we work with the Integration Project to evolve those tests for the release.	
Is the Project Team committed to perform Scrum ceremonies?	Yes	These details need to be worked out amongst the contributors and committers.	Scrum Overview
Are the Project Team members aware of Continuous Integration Principles (don't break the build, Fix the build,...)?	Yes	The committers will ensure all code commits do not break the build.	Continuous Integration
Has the Project Team a clear understanding on the Code Coverage expectations?	Yes	The committers will screen all commits to ensure the code coverage %'s are met.	Code Coverage and Static Code Analysis
Does the Project Team understand the Free and Open Source Software (FOSS) process?	Yes		Free and Open Source Software
Is the Project Team willing to fill out accordingly the FOSS table?	Yes		Fill out sub-pages for each project under Free and Open Source Software
Is the Project Team willing to comply to the Commit Process?	Yes	The committers will require incoming code submissions adhere to guidelines.	Commit Messages
Does the Project Team understand the purpose of Code Review?	Yes		Code Review
Is the Project Team aware of the Coding Guidelines?	Yes		Development Practices (Jave Coding Style)