

# AAF R2 Beijing Release - Deliverables for Planning Milestone Checklist

Practice Area	Checkpoint	Yes /No	Evidence - Comment	How to?
Product Management	Are Product Backlog Epics entered in Jira?	Yes	<a href="#">9 issues</a>	<a href="#">Create a Backlog item</a> <a href="#">Difference between a Product and Sprint Backlog</a>
	Are Product Backlog Stories entered in Jira?	Yes	<a href="#">0 issues</a>	<a href="#">Create a Backlog item</a>
	Are Product Backlog Stories linked to Product Backlog Epics?	Yes	<a href="#">Product Backlog</a>	<a href="#">Work in a Sprint</a>
	Are Product Backlog Stories prioritized?	Yes		<a href="#">Prioritize a Backlog item</a>
	Is the project team ready to estimate the top Stories (for coming Sprint) in Product backlog?	Yes		<a href="#">Estimate a Backlog item</a>
	Is the project team ready to create a 2 weeks Sprint in Jira?	Yes		<a href="#">Create a Sprint</a>
	Are Team Members willing to create Tasks and associate them with Stories in Jira?	Yes		<a href="#">Create a Backlog item</a>
	Has the project team plan to contribute to <a href="#">Platform Maturity Improvement</a> ?	Yes	Provide a link to project Planning, Platform Maturity table.	
Release Management	Is there a <a href="#">Release Planning Template</a> available and completed in wiki?	Yes	<a href="#">AAF R2 Beijing Release - M1 Release Planning</a>	
	Have all the " <b>Release Components Name</b> " been defined in <a href="#">Resources and Repositories (Deprecated)</a> for your project? (this includes all Sub-Components Names, Sub-Components Repositories Names, Maven Group ID, Sub-Components Description)	Yes	<a href="#">Resources and Repositories (Deprecated)</a>	
	Have all the " <b>Resources committed to the Release</b> " been defined in <a href="#">Resources and Repositories</a> for your project? This includes First and Last names, LFID, Email Address and Location for PTL, Project Manager, Committers and Contributors.	Yes	<a href="#">Resources and Repositories (Deprecated)</a>	
	Have new developers made themselves familiar on the <a href="#">Onboarding</a> Process?	Yes		<a href="#">Onboarding</a>
	Is the project team aware of the <a href="#">Release milestone</a> ? Any misses will required TSC exception.	Yes		
Integration and Testing	Has the Integration Team defined the vendor equipment list?	No	<a href="#">Link to evidence</a>	
	Has the Integration Team defined the End 2 End Release Test Case?	No	<a href="#">Link to evidence</a>	
Development	Is the Project Team committed to develop Unit Test?	Yes		
	Has the Project Team put in place an Automated Unit Test infrastructure?	Yes		
	Is the Project Team committed to create Continuous System Integration Testing (CSIT) test case?	Yes		
	Is the Project Team committed to perform Scrum ceremonies?	Yes		<a href="#">Scrum Overview</a>
	Are the Project Team members aware of Continuous Integration Principles (don't break the build, Fix the build,...)?	Yes		<a href="#">Continuous Integration</a>
	Has the Project Team a clear understanding on the Code Coverage expectations?	Yes		<a href="#">Code Coverage and Static Code Analysis</a>
	Does the Project Team understand the Free and Open Source Software (FOSS) process?	Yes		<a href="#">Free and Open Source Software</a>
	Is the Project Team willing to fill out accordingly the FOSS table?	Yes		Fill out sub-pages for each project under <a href="#">Free and Open Source Software</a>
	Is the Project Team willing to comply to the <a href="#">Commit Process</a> ?	Yes		<a href="#">Commit Messages</a>
	Does the Project Team understand the purpose of <a href="#">Code Review</a> ?	Yes		<a href="#">Code Review</a>
	Is the Project Team aware of the <a href="#">Coding Guidelines</a> ?	Yes		<a href="#">Development Practices (Java Coding Style)</a>