

# OOM - Deliverables for Planning Milestone Checklist

## DRAFT PROPOSAL FOR COMMENTS

This checklist is expected to be completed for the project to pass the M1 Release Planning Milestone.

### M1 Release Planning Milestone definition

Practice Area	Checkpoint	Yes /No	Evidence - Comment	How to?
Product Management	Are Product Backlog Epics entered in Jira?	Yes	<a href="#">6 issues</a>	<a href="#">Create a Backlog item</a>  <a href="#">Difference between a Product and Sprint Backlog</a>
	Are Product Backlog Stories entered in Jira?	Yes	<a href="#">137 issues</a>	<a href="#">Create a Backlog item</a>
	Are Product Backlog Stories linked to Product Backlog Epics?	Yes	<a href="#">Product Backlog</a>	<a href="#">Work in a Sprint</a>
	Are Product Backlog Stories prioritized?	Yes	See <a href="#">Backlog</a>	<a href="#">Prioritize a Backlog item</a>
	Is the project team ready to estimate the top Stories (for coming Sprint) in Product backlog?			<a href="#">Estimate a Backlog item</a>
	Is the project team ready to create a 2 weeks Sprint in Jira?	Yes	<a href="#">Sprint Planning Board</a>	<a href="#">Create a Sprint</a>
	Are Team Members willing to create Tasks and associate them with Stories in Jira?	Yes	See <a href="#">OOM-460</a>	<a href="#">Create a Backlog item</a>
	Has the project team plan to contribute to <a href="#">Platform Maturity Improvement</a> ?	Yes	OOM provides many of the capability needed for platform maturity - see <a href="#">OOM for Production-Grade Deployments</a>	
Release Management	Is there a <a href="#">Release Planning Template</a> available and completed in wiki?		<a href="#">OOM Beijing - M1 Release Planning Template</a>	
	Have all the " <b>Release Components Name</b> " been defined in <a href="#">Resources and Repositories (Deprecated)</a> for your project? (this includes all Sub-Components Names, Sub-Components Repositories Names, Maven Group ID, Sub-Components Description)	Yes	<a href="#">Resources and Repositories (Deprecated)</a>	
	Have all the " <b>Resources committed to the Release</b> " been defined in <a href="#">Resources and Repositories</a> for your project? This includes First and Last names, LFID, Email Address and Location for PTL, Project Manager, Committers and Contributors.	Yes	<a href="#">Resources and Repositories (Deprecated)</a>	
	Have new developers made themselves familiar on the <a href="#">Onboarding</a> Process?	Yes		<a href="#">Onboarding</a>  We also worked on the wiki subpages to aide git clones, building, deploying devops duties
	Is the project team aware of the <a href="#">Release milestone</a> ? Any misses will required TSC exception.	Yes		We discuss this in multiple OOM meetings <a href="#">OOM Meeting Notes - 2018-01-17</a>
Integration and Testing	Has the Integration Team defined the vendor equipment list?	Yes	See <a href="#">email</a>	
	Has the Integration Team defined the End 2 End Release Test Case?	Yes	See <a href="#">email</a>	
Development	Is the Project Team committed to develop Unit Test?	No	Not Applicable	
	Has the Project Team put in place an Automated Unit Test infrastructure?	No	Not Applicable	
	Is the Project Team committed to create Continuous System Integration Testing (CSIT) test case?	Yes	See: <a href="#">OOM/ONAP CD dashboard</a>	see also <a href="#">Auto Continuous Deployment via Jenkins and Kibana</a>
	Is the Project Team committed to perform Scrum ceremonies?			<a href="#">Scrum Overview</a>
	Are the Project Team members aware of Continuous Integration Principles (don't break the build, Fix the build,...)?	Yes	This is why we created the CD system 😊	<a href="#">Continuous Integration</a>
	Has the Project Team a clear understanding on the Code Coverage expectations?	Yes	Not Applicable	<a href="#">Code Coverage and Static Code Analysis</a>
	Does the Project Team understand the Free and Open Source Software (FOSS) process?	Yes	No change in open-source usage in this release	<a href="#">Free and Open Source Software</a>

Is the Project Team willing to fill out accordingly the FOSS table?	Yes	Same as Amsterdam	Fill out sub-pages for each project under <a href="#">Free and Open Source Software</a>
Is the Project Team willing to comply to the <a href="#">Commit Process</a> ?	Yes	See <a href="#">example</a>	<a href="#">Commit Messages</a> - we also adjusted the wiki to clearly define the format and operations
Does the Project Team understand the purpose of <a href="#">Code Review</a> ?	Yes	See <a href="#">reviews</a>	<a href="#">Code Review</a> - we apply the 2nd company principle and utilize contributors to help test /review along with committers
Is the Project Team aware of the <a href="#">Coding Guidelines</a> ?	Yes	Not Applicable	<a href="#">Development Practices</a> (Java Coding Style)