

# Deliverables for Planning Milestone Checklist - Doc Project

## DRAFT PROPOSAL FOR COMMENTS

This checklist is expected to be completed for the project to pass the M1 Release Planning Milestone.

### M1 Release Planning Milestone definition



#### Usage

1. Use the "Copy" and "Move" options (available under the ..., top right of this page) to duplicate this template into your project wiki.
2. Fill out the Yes/No column
3. Provide link to evidence (when necessary)

Practice Area	Checkpoint	Yes /No	Evidence - Comment	How to?
Product Management	Are Product Backlog Epics entered in Jira?	Yes	<a href="https://jira.onap.org/secure/RapidBoard.jspa?rapidView=37&amp;projectKey=DOC&amp;view=planning.nodetail&amp;epics=visible">https://jira.onap.org/secure/RapidBoard.jspa?rapidView=37&amp;projectKey=DOC&amp;view=planning.nodetail&amp;epics=visible</a>	Create a Backlog item  Difference between a Product and Sprint Backlog
	Are Product Backlog Stories entered in Jira?	Yes	Additional stories need to be created	Create a Backlog item
	Are Product Backlog Stories linked to Product Backlog Epics?	Yes		Work in a Sprint
	Are Product Backlog Stories prioritized?	Yes	Prioritization is based on Epics	Prioritize a Backlog item
	Is the project team ready to estimate the top Stories (for coming Sprint) in Product backlog?	No		Estimate a Backlog item
	Is the project team ready to create a 2 weeks Sprint in Jira?	Yes	Completed	Create a Sprint
	Are Team Members willing to create Tasks and associate them with Stories in Jira?	Yes		Create a Backlog item
	Has the project team plan to contribute to <a href="#">Platform Maturity Improvement</a> ?	Yes	<a href="#">Usability Initiatives for Beijing (Release 2)</a>	
Release Management	Is there a <a href="#">Release Planning Template</a> available and completed in wiki?	Yes	<a href="#">Release Planning Template - Doc Beijing Release (R2)</a>	
	Have all the " <b>Release Components Name</b> " been defined in <a href="#">Resources and Repositories (Deprecated)</a> for your project? (this includes all Sub-Components Names, Sub-Components Repositories Names, Maven Group ID, Sub-Components Description)	Yes	<a href="#">Resources and Repositories (Deprecated)#Documentation</a>	
	Have all the " <b>Resources committed to the Release</b> " been defined in <a href="#">Resources and Repositories</a> for your project? This includes First and Last names, LFID, Email Address and Location for PTL, Project Manager, Committers and Contributors.	Yes	<a href="#">Resources and Repositories (Deprecated)#Documentation</a>	
	Have new developers made themselves familiar on the <a href="#">Onboarding</a> Process?	Yes		Onboarding
	Is the project team aware of the <a href="#">Release milestone</a> ? Any misses will required TSC exception.	Yes		
Integration and Testing	Has the Integration Team defined the vendor equipment list?	N/A	Link to evidence	
	Has the Integration Team defined the End 2 End Release Test Case?	N/A	Link to evidence	
Development	Is the Project Team committed to develop Unit Test?	N/A		
	Has the Project Team put in place an Automated Unit Test infrastructure?	N/A		
	Is the Project Team committed to create Continuous System Integration Testing (CSIT) test case?	N/A		
	Is the Project Team committed to perform Scrum ceremonies?	N/A		Scrum Overview
	Are the Project Team members aware of Continuous Integration Principles (don't break the build, Fix the build,...)?	Yes		Continuous Integration
	Has the Project Team a clear understanding on the Code Coverage expectations?	N/A		Code Coverage and Static Code Analysis
	Does the Project Team understand the Free and Open Source Software (FOSS) process?	N/A		Free and Open Source Software

Is the Project Team willing to fill out accordingly the FOSS table?	N/A		Fill out sub-pages for each project under <a href="#">Free and Open Source Software</a>
Is the Project Team willing to comply to the <a href="#">Commit Process</a> ?	Yes		<a href="#">Commit Messages</a>
Does the Project Team understand the purpose of <a href="#">Code Review</a> ?	Yes		<a href="#">Code Review</a>
Is the Project Team aware of the <a href="#">Coding Guidelines</a> ?	Yes		<a href="#">Development Practices</a> (Java Coding Style)